



March 13, 2020

Dear MAC-System Parents:

Most schools will be suspended for 2 weeks starting March 16th, Monday due to the precautions taken by the counties and various school districts. Due to the school and public facility closures, some MAC centers will also have to close for 2 weeks. As such, we will assign 2 weeks of homework and schedule for distance learning. We will have all students continue their MAC curriculum, especially in lieu of school closures where their learning is disrupted.

MAC centers not on these sites will continue with the health safety protocols as long as the building permits (See below for classroom health safety protocols).

For students attending centers that will be closed or for those who prefer to work from home, MAC instructors will schedule a day and time with each student to go over lessons, corrections, and any other questions students may have regarding math or English. Your instructor will contact you to choose the method of communication: FaceTime, Skype, e-mail, etc. Your instructor will contact you by Tuesday regarding the details.

We at MAC-System are committed to the progress and continuation of your child's education. Please stay safe during these unprecedented times. We will continue to follow the Los Angeles County Department of Public Health to help contain COVID-19.

We appreciate your support as we transition into a new way of teaching and learning during this uncertain and trying time for all of us.

Classroom Health Safety Protocol:

- Mandatory hand washing and sanitizing before entering classroom at all times
- Restricting entrance to classroom of any students who are sick
- All parent conferences will be conducted by phone or another method as determined by your child's instructor
- Students sit 3ft to 6ft apart in classroom
- All surfaces (desks, chairs, doorknobs, pencils, etc.) will be wiped down after every use

Please continue to take all possible precautions to help reduce the risk of spreading the virus to others outside of the classroom. Please visit the CDC website (<http://www.cdc.gov/coronavirus/2019-ncov/about/prevention.html>) for tips to prevent the spread of the virus.

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